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Cost FAC
Tele-Conference Minutes
24 May 2001

1. **Participants**. The following committee members and guests participated in the telephone-conference meeting.

Arthur Belanger	CESPK-ED-C
David Brown	CE
Daniel Long	CE
Julie Davin	CENWW-ED-D-SC
Gareth Clausen	CENWW-ED-C
Guests	
Wally Brassfield	CENWD-MT-E
Dave Johnson	CEERD-ID-C

2. **Minutes**. Last conference call minutes were not reviewed.

3. **Funding**.

Budget:		$50,000.00
	Allocations	
	Request; 5/3/01	$15,000.00
Balance Remaining:		$35,000.00

David Johnson reported on the status of funding. The request for funding seemed to have been held captive in the email system arriving 18 days after the date it was sent. David expects approval and transmittal to Walla Walla next week.

4. **Discussions**.

Placeware software technology allowing demonstration of software over the Internet was briefly discussed. Gareth and David Johnson will coordinate a brief demonstration for a future committee conference call.

The initial technology list was discussed. Art, Julie, and Gareth selected several technologies to review and prepare evaluations. Gareth will categorize the list and show who has the action for specific technologies. Constructor magazine published a list of software that showed pertinent information for each software listed. It was recommended our initial data gathering and descriptive information organized similar to this format. A sample will be faxed to each member.

5. **A/E/C Conference in Chicago**.
The conference is scheduled 18 – 21 June 2001. Of the previously possible conference attendees, Gareth is the only member available to attend the conference.

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6. **Committee Meeting**.
A meeting date was coordinated with Milton Schmidt and vendor demonstrations for 6 June 2001. However, due to the funding delay and other schedule commitments, rescheduling the committee meeting to mid July is more desirable for most committee members. Following the meeting Gareth contacted Milton and Bret Lawson, On-Center representative, and informed them of the change in schedule. Committee member schedules will be coordinated and a date set for a meeting at the Fort Worth District. Gareth will coordinate this with Milton Schmidt (host) and other committee members.

7. **Next Conference Calls**.
The next committee conference call meeting is scheduled for Thursday, 7 June 2001, 11:00am Pacific Standard Time. Call-in number, pass code, and agenda will be distributed.

Visit http://ckb.wes.army.mil to review Cost Engineering Field Action CADD Group Project description and the Project Management Plan.

Meeting adjourned.